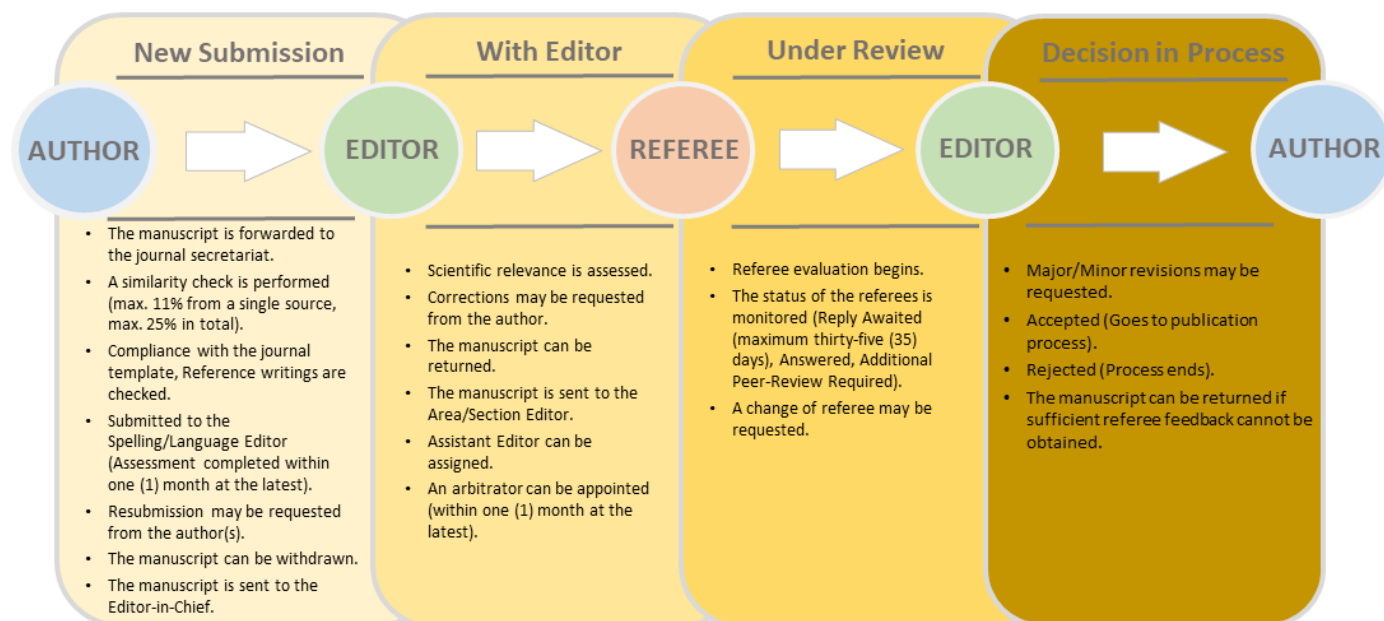


ABOUT THE EVALUATION PROCESS OF MANUSCRIPTS

Work-Flow Diagram and related stages of the Manuscript Evaluation process;



PRELIMINARY ASSESSMENT

NEW SUBMISSION:

1. At this stage, the technical review (checking the similarities, checking the compatibility with the template of the journal, and checking the reference writings) is carried out by the Journal Secretariat.
2. English language quality (spelling, grammar, sentence structure, and terminology) of the manuscript is checked by the Language Editor.
3. Manuscripts that pass the Preliminary Evaluation phase (template compliance, similarity check, and Language Editor approval); are forwarded to the Editor-in-Chief.

*The pre-evaluation phase takes maximum of one (1) month, depending on the number of manuscripts in the Editorial and Language Editor.

BEGINNING OF PEER REVIEW

WITH EDITOR:

1. The manuscripts are reviewed by the Editor-in-Chief for scientific etc. relevance to the journal; A manuscript may be rejected or approved and proceeds with the assignment of a Field/Section Editor to the manuscript.
2. The manuscript is directed to the Editor (selected from the Field Editors in the Editorial Board) selected in accordance with the area of interest(s) of the manuscript.
3. Section Editor assigned to the task; within 1 month at the latest, considering the conflict of interest, he/she appoints two (2) reviewers from different universities and directs the manuscript to the reviewers.

PEER REVIEW PROCESS

UNDER-REVIEW:

1. The Reviewer, to whom an invitation has been sent, is expected to accept the invitation within 7-15 days at the latest.
2. To the Reviewer who does not respond to the invitation within this period, the Field/Section Editor may send an invitation again or select new reviewers and forward the Invitation to different reviewers.
3. The Reviewer who accepts the duty of reviewing is expected to evaluate the article within thirty-five (35) days. Reviewers may request an extension of duty in various situations. *The Field Editor or Editor-in-Chief has the authority to extend the reviewer's duty.
4. The Field/Section Editor may decide on the article with the comments of at least 2 reviewers, or if he does not find these opinions sufficient, he may appoint a third reviewer and continue the evaluation.

FINAL STAGE OF PEER REVIEW

IN THE DECISION PHASE:

1. According to the comments from the reviewers, the Editor-in-Chief/Field Editor can collect the reviewer's comments and forward them to the Author immediately, request a correction from the Author, or reject the manuscript or accept it according to the reviewer's opinions.
2. According to the results of the evaluation, a maximum of 21 days is given to revise the manuscript.
3. The Author can accept the revision request or withdraw the manuscript.
4. For the manuscripts that do not require re-evaluation for the Evaluation Phase, the final decision is made or the relevant article is sent to them again according to the reviewers' requests to see it.

ACCEPTED ARTICLES

Accepted articles are included in the planning for publication following the next issue of the Journal (The issues of the Journal are published in March, June, September, and December).

*This is not a commitment. The final decision is made by the Editor-in-Chief.

BEGINNING OF TYPESETTING

Typesetting of an article accepted for publication; After the 15th of the month the journal is planned to be published, it is sent to the Authors for control purposes. For the articles approved for publication, the DOI number assignment process is performed and the work ends as the Publishing phase.